

# SEASONS TRACE REC ASSN MEETING MINUTES

APRIL 12, 2018

Board Members Present: Pat, Ed, Tricia

Pat called the meeting to order at 6:39 PM. Went through last meeting minutes

## **Old Business:**

Ed briefed community signs are in production. We will determine which slide in sign we need to purchase. They can be produced very quickly.

Changing locks: Sports court locking system is too expensive upwards of \$2000.00

Currently opening/closing sports court....will discuss options

Other pool company bids comparable. Not changing companies.

Security system: clubhouse doors too expensive for a coded system.

Tricia reported the forms for clubhouse rental and storage lot are now on the website and at Brooks Realty. There are two events currently scheduled for the clubhouse so far this year.

## **New Business:**

Tricia proposes the purchase of a laptop for Rec Assn use. The laptop will remain on Rec Assn property and be used for security monitoring and pool pass check in. The laptop will need to have a webcam. The laptop will also have files stored on it so there will be fluidity between changing boards. All meeting minutes/approved forms/financial spreadsheets, etc will be stored on the laptop. All information will also be updated on an external storage (flash drive) on a regular basis. Ed, Pat, and Tricia unanimously agree for the purchase of a laptop, not to exceed \$700.00.

Tricia proposes the purchase of a stand alone computer download for swimming pool passes. The program will allow for the storing of households/pictures/information and will ease the registration of members from year to year. The program will eliminate the need for pool passes to be issued each year, but allow for the monitoring of members. Members will enter their last name and their account/pictures will come up and allow the lifeguard to check for access. They can also be restricted if HOA fees are not paid. The program will also track household usage and pool check in times, which will allow the board to get statistics that will be useful for adjusting pool hours and fees. Ed, Pat, and Tricia unanimously agree for the purchase of the computer pool pass check in download, not to exceed \$150.00. The issuing of guest passes and amounts were discussed and more information on that will follow.

The dates for pool registration are set:

May 5th 8 am to 11am  
May 6th 8 am to 11 am  
May 8th 6 pm to 8 pm  
May 9th 6 pm to 8 pm  
May 14th 6 pm to 8 pm  
May 15th 6 pm to 8 pm  
May 16<sup>th</sup> 6 pm to 8pm  
May 17th 6 pm to 8 pm  
May 26th - 28th 8 am to 12 pm

The meetings the week of the 14<sup>th</sup> coincide with HOA meetings for single family, multi family, and Rec Assn. we are hoping residents will come to register and stay for the meeting! ☺

Residents need to come to the clubhouse to complete the registration form and have pictures taken. We will be using a computer check in program at the pool this summer. Pictures will be taken and stored on the computer, so in the future residents will only need to complete an updated registration form if changes need to be made.

Tricia proposes the purchase of pool umbrellas to replace the damaged umbrellas for last year. A discussion was had concerning the number of umbrellas and potential cost. It was determined that at a minimum we needed two umbrellas for the lifeguards. Ed offered to check for affordable replacement options. An amount not to exceed \$1000.00 was unanimously approved by Ed, Pat, and Tricia for the purchasing of umbrellas. We were hesitant to approve additional money because the need for a skimmer to be replaced was discovered, and we need to wait for the estimate on the repair costs before spending additional money for upgrades to the pool furniture.

Ed proposed the purchase of window coverings for the clubhouse. At our meeting time, the sun was beating down through the windows and would have made it uncomfortable for members present in the room. It will also enhance the look of the interior of the clubhouse. Measurements were taken and it was decided that sturdy roll shades would be the best option for both appearance and longevity. Tricia and Ed will do some research for the purchasing of shades. An amount not to exceed \$1000.00 was approved unanimously by Ed, Pat, and Tricia for the purchasing of shades.

Some discussion was had concerning other possible additions of items to upgrade the clubhouse. It was determined that no additional money should be spent at this time for replacing the refrigerator and other items that were removed. Members renting the clubhouse may use the pool house refrigerator for their events.

The bids for the seal coating of the parking lot were discussed via email, and it was decided unanimously that two coats would be approved. This concludes the business previously approved by the previous board, so the breakdown of all of the projects should be complete and we will work to determine if additional monies from the special assessments are now available to be returned.

Pat calls for the meeting to be adjourned at 7:45 PM. Tricia seconded. Unanimous vote.

Next Meeting: Thursday, May 18<sup>th</sup> 6:30 PM