

SEASONS TRACE Recreation Association  
301 Seasons Trace  
Williamsburg, VA 23188-1602

Minutes of Board Meeting  
April 12, 2023

Meeting was called to order by Ted Johnson, STRA President at 6:30 PM.

Members present: Jim Walsh, Pat Branch. and Ed Robbins by phone. Six association members were in attendance.

Minutes of the Annual Meeting were discussed. There was not a quorum of the membership at the Annual Meeting. Motion to approve the minutes was made Johnson and seconded. Motion carried.

Board meeting scheduled in March did not have a Board quorum. Ted reviewed the items which were discussed.

Ed Robbins motioned to fill a board vacancy by Jackie Morrell. Walsh seconded. Motion carried unanimously.

The Treasurer reported that the transfer of Membership dues from the HOAs has been curtailed since new property management firms started controlling the process. Ted and Jim will investigate with their respective firms. Ed will meet with Pederson Accounting to extend the IRS tax filing period.

Ted briefed a proposal from a resident's family, to donate a "Loan A Book" kiosk station, as a memorial for their mother. Johnson motioned to accept the gift, with the understanding that the STRA was not responsible for the maintenance of the kiosk station. Seconded by Walsh. Motion carried. Ted appointed a committee of himself and Jackie, to meet with the family and select a suitable location.

Members Wendy Anthony and Jennifer Haynes volunteered to help organize and conduct activities at the facility. Ted appointed them to an Activities Committee, which will propose events and activities to the Board.

Organization of day to day operations and tasks were reviewed. Ted will manage the Club House rental, pool registration, and concessions activities. Pat will manage the storage lot, cleaning supplies, household supplies, and will order red wrist bands for access control. The swinging gate on the storage lot fence is out of alignment. Ed will discuss with the installation firm to determine a course of action.

Status of pool preparations were discussed. The pool was drained and refilled this season, in order to best treat a black algae condition. Underwater light fixtures are scheduled to be repaired, and Ted will make a temporary repair to some damaged border tiles. Ted will promulgate a pool registration schedule.

Next meeting will be 6:30PM, May 17, 2023.

Meeting adjourned at 7:29PM.

Respectfully submitted,

Pat Branch