

SEASONS TRACE SINGLE FAMILY ASSOCIATION

DRAFT: Annual Meeting Minutes, November 29, 2018

Opening:

The annual meeting of the STSFA was called to order at 7:13 PM by President Tricia Sorrel.

Present:

Board members Ted Johnson, Kim Overton, Tricia Sorrell, Blake Rochelle, Ro Seaman, and Pierre Forget of Berkeley were present. Also, Lizzie Bailey arrived during the meeting. The quorum of residents for the annual meeting was met.

Minutes from the 2017 Annual STSFA Meeting

The minutes from the November, 2017 annual meeting were read by Ro. Tricia moved to approve the minutes with corrections; the motion carried.

Nomination and Election of Board Members

There were three vacancies because the terms of three members on the STSFA Board were ending. Nominations: Blake nominated Ted, Ted nominated Blake, and Ro nominated Kim. All three nominations were seconded by Tricia and the vote was unanimous, so all three members will begin new three-year terms on the Board.

Address to STSFA Members

Tricia reported that the STSFA, Multi-Family and the Recreation Association made many efforts to improve communication with residents in the past year. These included placing a sign at the entrance to Seasons Trace and another sign in front of the pool. Continuing efforts were made to gather resident emails addresses and reach them with announcements online. Blake maintains the STSFA website and Kim sends out online announcements.

HOA Financial/Budget Review

Pierre reviewed the 2018 HOA financial information and the 2019 budget. There was no change in the annual dues for 2019. However, eventually an increase is likely to be necessary to maintain the recreation facilities. For example, this fall a new pump and chlorinator were ordered with funds available. Residents were encouraged to attend meetings of the Recreation Association.

Tricia moved that the 2019 HOA budget be adopted, and the motion carried unanimously.

Discussion of the changes to STSFA Covenants and By-Laws

The Board described the revision process so far. The next step is to meet with Sue Tarley for a thorough explanation of the changes. This meeting will be scheduled for mid-January and include Ted, Ro and Brian.

A resident suggested creating a “Bullet Point” handout that would clearly explain “This item is updated,” or “This item is dropped.” This handout could make it easier for residents to understand and vote on the new documents.

Good Neighbor Grant from James City County: \$500 will be provided to our HOA to control invasive species. Ted will announce spring dates for workdays on the message board and online

Adopt-a-highway: Seasons Trace participates in two clean-up events each year. Volunteers are urged to contact Ted with any time they invest in cleaning up the neighborhood during the year so he can include them in his semi-annual report to James City County. The next clean up event will be in April and will be announced on the website.

Mail Chimp, Twitter, Facebook: Residents are urged to sign up to stay informed of neighborhood events.

Audubon Christmas Day Bird Count: Residents may participate in this national event. The December training date and information will be available on the STSFA website.

Open Forum

1. Sprinklers at Seasons Trace entrance are still spraying improperly. Multi-family has asked STSFA to contribute to paying for the repairs.
2. Multi-family will be asked to move their leaf bag drop area to an alternate location.
3. The street drain by 101 Summer needs to be maintained. Pierre will communicate with the owner.
4. The abandoned playground in Multi-family needs to be removed.
5. Rental of the pool clubhouse is handled through the Rec. Association. Scheduling a pool party is done through High Sierra.
6. RV Lot: users need to reregister by December, 31, 2018. Unregistered items will be towed January 31, 2019. Funds will be used for clearing and maintaining the lot.

Next Annual Meeting: November 14, 2019

Adjournment: The general meeting was adjourned by Tricia at 8:01 PM so the Board could go into Executive Session.

The Board meeting was adjourned at 8:35 PM.